Dix-Kell Water & Sewer Commission 100 W. South Street, P.O. BOX 108 Dix, IL 62830 (618) 266-7701

Office Hours: Monday – Friday, 9am to 3pm

Welcome to Dix-Kell Water & Sewer Commission. Below you will find important information regarding your account.

To report a water leak, please call (618) 266-7701. (24/7)

You may pay your utility bill one of the following ways:

- At the office during office hours.
- By dropping your payment in the drop box located on the west side of the building. Please write the name, account #, and address of the account on the outside of the envelope provided in the black mailbox above the drop box.
- Mailing your payment to P.O. BOX 108, Dix, IL 62830
- Paying online using <u>www.courtmoney.com</u>. You will need to enter the Form Name "Dix-Kell IL Utility" or the Form ID "156802" to make your payment. A transaction fee will apply.
- By making your payment at Community First Bank of the Heartland located in Dix, IL or the branch located at 900 S. 42nd Street in Mt. Vernon, IL.

Late Fees:

A 10% late fee will be added to your bill if payment is not made before or on the 10^{th} of each month. Unpaid bills become delinquent and service is subject to termination if payment is not made before the 20^{th} of each month

Returned checks:

There will be a \$20 insufficient check fee for any returned checks. No personal checks will be accepted for a period of one year. For that year, payment will only be accepted by cash, money order, or cashier's check.

Monthly board meetings are held the 1st Monday of each month at 6pm unless stated otherwise. Any changes will be posted on the office building's door. The monthly board meetings are open to the public.